

Minutes of the
 GILLESPIE COUNTY AIRPORT ADVISORY BOARD
 Monday, June 15, 2020

| MEMBERS PRESENT: | STAFF PRESENT: | GUESTS PRESENT: |
|-----------------------|------------------------|-----------------|
| Mike Roberts | Tony Lombardi, Manager | |
| David Smith | Dennis Neffendorf | |
| Gary Stehling | Bobby Watson | |
| Bob Hickerson | | |
| Judie Mooney, EAA Rep | | |
| Steve Allen | | |
| Tim Lehmberg | | |
| Absent | | |
| | | |
| | | |

CALL TO ORDER

The meeting was called to order at 1:31 PM by the Chairman, Mike Roberts

APPROVAL OF MINUTES

Minutes of the regular May 18, 2020 meeting and the Notes for Apr were approved.

AIRPORT MANAGER’S REPORT

- Upcoming Events/Court Actions – The AM reviewed the upcoming events for the airport and the recent commissioners court actions.
 - Events:
 - July 4th Firework Observation (6pm-10pm).
 - BirdDog – 15-18 Sept (30-50 Aircraft)
 - EAA Airport Day – 3 Oct
 - TX V-tails formation training – 6-8 Nov
 - Aviation Career Day, sponsored by Crosswind-Nov 10th
 - Santa Fly-in, sponsored by Crosswind – 19 Dec
 - Court Action – 3 items - Commissioner’s Court approved to request CARES Act funds; to change the phone service at the airport; and the north t-hangar apron rehab payment project.
 - Crosswind Update – The AM reviewed the summer camp program that Crosswinds plan to host over the summer.
 - Traffic issues – The AM notified the board of 3 recent traffic conflicts. The EAA representatives plan to discuss this at their next EAA meeting.
- The County T hangars occupancy update. The AM stated that we are 100% full...waiting list is at 18

NEW BUSINESS

- CARES Act Funds – The AM notified the board that the airport/county is in the process of receiving \$69K. In preparation, the AM presented the board with a list of possible projects and told them that the

funds must be spent by Jun 2024. The board recommended to focus on getting the north area up to fire code and requested that the AM present the board with a plan to do so at the next meeting. Here is the list of projects presented by the AM:

| # | Item | Cost | Comments |
|---|---|-------------|--|
| 1 | PAPI Light LED conversion | \$31,200.00 | Planned for FY21 |
| 2 | Complete Water line loop w/1 Hydrant | \$46,450.00 | |
| 3 | Install 3 Hydrants north area | \$30,400.00 | Planned for FY21 |
| 4 | Electricity to front gate/C-47 | \$2,000.00 | |
| 5 | Over-runs for phase II | ? | |
| 6 | More Tie downs | \$5,000.00 | |
| 7 | Sponsor share for Action plan (CIP FY 21) | \$35,000.00 | |
| 8 | Tree work on approach to runway 14 (FY22) | ? | Remove obstacles in approach safety zone |

- Terminal building discussion – Mr. Smith and Mrs. Mooney requested that the board support their stance that the terminal building should be re-opened to normal operations. The boards agreed and asked the AM to request the county to reopen the building to normal operations.

OLD BUSINESS.

- CIP phase II update. The AM notified the board that TXDOT has recently recovered from a ransomware attack. This attack put them behind schedule, and therefore there is no progress on our phase II project schedule. Here is the recent activity associated with the phase II project:
 - Consultant selection – Officially released on April 13th
 - Pre-scope Meeting with Garver and TXDOT– April 21st
 - Fee Proposal submitted from Garver to TXDOT– sent to TXDOT on May 6th
 - **Next task** – Garver will create a PER (Preliminary Engineering Report)
- Airport Zoning. No update.
- RAMP Projects – The AM gave an update on the approved projects:
 - The information signs were installed and operational (May 25th)
 - Fence update – Material has been ordered, but we do not have a start date, yet.
 - North T-Hangar Pavement Project – we are waiting on Alpha Paving to give us a start date.

REPORTS

EAA report – Mrs. Mooney discussed the local pilots concerns about the tiedown ropes. Three weeks ago, during a storm at the airport, 4 tiedown ropes broke, but no damage occurred. The AM and Fredericksburg Aviation will continue to monitor/replace the ropes, as needed. Additionally, Mrs. Mooney requested an update on the Grass landing area. The AM mentioned that he had discussed this topic with TXDOT that morning, and TXDOT had no update on it, but he said he would discuss it with the FAA (ADO) that afternoon. Per Commissioners court requirements, we must get FAA approval prior to opening the grass landing area. (FYI...The AM submitted the request to the FAA on March 16th)

Dave Smith reviewed the May fuel sales and Tim Lehmborg reviewed the sale tax reports for the City and County.

ADJOURNMENT (2:31 pm) and next our next meeting is July 20th.

Note: all minutes are available on the airport website (<http://www.gillespiecounty.org/page/airport%20-%20AAB%20Minutes>)